

Deleting an Output Device

Scenario:

If you have configured Output device in your SAP system with the “device type” which may not work with your Bluetooth Printer. Then you can follow these steps to delete the Output Device which has become irrelevant for usage.

Steps:

1. Navigate to the transaction: SPAD.
2. On the initial screen, enter the name of the output device you wish to delete in the inputfield “Output Devices” and click on “Display” button.
3. On the next screen, click on the button “Change”.
4. You will be navigated to the screen “Spool Administration: Output Device (Change)”.
5. Now click on the button “delete” from the toolbar.
6. A popup will appear asking you to confirm the deletion. Select yes.
7. The information message confirming the deletion will appear at the bottom of your screen.

Note: You need to have administrative privileges for your “SAP user logon” to make such changes.

Spool Administration: Output Device (Change)



Output Device

Short name

DeviceAttributes

Access Method

Output Attributes

Tray Info

Device Type



Device Class

Authorization Group

Model

Location

Message

☐ Lock Printer in SAP System